Rexburg Redevelopment Agency

*Meeting Minutes- August 20, 2015*

*Rexburg, Idaho*

Richard Horner called the meeting to order around 12:05 PM

Attendance

*Members*: Chairman Richard Horner, Jerry Merrill, Doug Hancey, Joseph West, and Rex Erickson

*Visitors*: Kimber Ricks (Madison County Commissioner), Mayor Lamont Merrill (Sugar City Mayor),

*Administrative Support*: Katie Cook and Terry Butikofer

Prior to addressing the first item on the agenda, Richard Horner made a motion to add the yearly audit to the agenda. Doug Hancey seconded the motion and it passed unanimously.

Approval of Minutes

Richard Horner asked for a motion to approve the meeting minutes from August 4, 2015 which were sent to the Board prior to the meeting. Jerry Merrill motioned to approve the meeting minutes, Rex Erickson seconded the motion and it passed unanimously.

Yearly Audit Services

Rudd and Company sent an engagement letter for conducting the yearly audit. Their services this year were increased from $3500 to $4400. They do it at the same time they are doing the City audit which saves some money. There was a motion to approve the engagement letter with Rudd & Company. Joseph West motioned to approve the engagement letter. Jerry Merrill seconded and it passed unanimously.

It was discussed and voted on to bid out the services every couple of years. Doug Hancey motioned next year to receive bids for the audit services. Jerry Merrill seconded the motion. Joseph West abstained from voting since he felt the decision for that should be made in a year, not now. The motion passed.

Approval of Invoices

Richard Horner asked for a motion to approve a $250,000 payment to the City of Rexburg to pay them back part of the URA’s commitment for the Washington School District project on the corner of 2nd West and 1st North. It should be paid off in the next 3 years as the funds come available. Joseph West motioned to approve the payment. Jerry Merrill seconded the motion and it passed unanimously.

Richard Horner asked the board to approve to pay for mileage for him to travel to Boise in September to attend the Redevelopment Association of Idaho annual meeting of which he sits on the board. He will also be attending some meetings for the City while there, so the City will pay for his per diem and hotel and the URA will pay for mileage. Doug Hancey motioned to approve to pay mileage per the IRS rate. Rex Erickson seconded and it passed unanimously.

Potential North Interchange District

Meghan Conrad from Elam & Burke joined the meeting via telephone to discuss the potential North Interchange District. Richard received a copy of the proposed Plan from Elam & Burke. It is not final; there are still some minor changes that need to be done. Richard went through the Plan with the board. Sakota’s and Brown’s have still not signed. Richard hoped to meet with Brown the next week to get him to sign on.

Kimber Ricks shared that the County has no intent to stand in the way of the district. He voiced that he has concerns that have not been addressed, but they will not stand in the way of the district. He would like to see some exit strategies be put in place.

Washington School District

N/A

General Discussion and Adjournment

The next meeting was not set. The meeting was adjourned about 1:40.

Minutes submitted by: Katie Cook

Approved by: Board on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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