**Rexburg Redevelopment Agency**

***Meeting Minutes – February 26, 2014***

***Rexburg, Idaho***

President Bill Riggins called the meeting to order at 12:10pm. Those members in attendance were Bill Riggins, Joseph West, Jerry Merrill, Rex Erickson, Marsha Bjornn, Richard Horner, and Todd Smith. Terry Butikofer and Metayia Togo were in attendance providing administrative support. Jen Kennedy, Brad Reed, and Melanie Davenport attended as guests.

**Approval of Feb. 5, 2014 Meeting Minutes**

The approval of the Meeting Minutes from February, 5th meeting was postponed and moved for approval to the next upcoming meeting.

**Consideration of payment of invoices**

The Eastern Central Idaho Planning and Development Agency invoice was reviewed by the agency and discussed. The Agency members expressed their interest in seeing these invoices when submitted. Joseph West moved that the invoice be paid and Marsha Bjornn Seconded the motion. The motion carried.

**Presentation of the Audit**

Brad Reed and Jen Kennedy then presented the audit to the urban renewal agency on behalf of Rudd and Company Accountants. Mr. Reed discussed the specifics of the audit generally and indicated that they were providing an unqualified opinion on the audit. Mr. Reed and Ms. Kennedy responded to questions and comments made by agency members during the presentation. Jerry Merrill made a motion to accept and approve the audit report. Joseph West seconded the motion. The motion carried and the audit was accepted and the report approved.

**Continuing Discussion of Urban Renewal Project Assistance**

The agency was prepared to discuss the Grove at Riverside tax increment financing proposal with Mr. Bill Truax of Community Development Inc. Unfortunately, Mr. Truax was unable to attend the meeting and therefore the proposal was not discussed.

**Discussion of Public Notification Online**

The discussion about the online public notification was moved to the agenda for discussion at the next regular agency meeting due to time constraints.

**Presentation of Financial Reports**

Richard Horner then presented the financial report and cash balance sheet to the agency. Mr. Horner highlighted and explained each expense in the report. The agency members made comments and discussed the financial reports and also discussed potential future improvements that may be considered in each urban renewal district.

**Other Business**

Melanie Davenport, Chairman of the downtown vision committee, spoke with the agency to better understand the role urban renewal plays in the downtown area and is interested in exploring ways that the Rexburg Redevelopment Agency and the Downtown Vision Committee can work together to continue to improve downtown Rexburg. Discussion ensued and President Riggins provided some information that could assist her in working with the agency. Mrs. Davenport requested to come to the agency at a later date to further discuss her committee’s vision of downtown and perhaps present a potential project that could involve the agency.

The agency discussed our current agenda and determined that the “other business” agenda item was perhaps too broad and needed to be agenda items with more specificity. The agency asked Terry and Metayia to use more specific agenda items in the future.

**Adjournment**

President Riggins asked for a motion to adjourn the meeting. Marsha Bjornn moved to adjourn the meeting. Rex Erickson seconded the motion. The meeting was adjourned.

Minutes submitted by: Metayia Togo

Approved by: Bill Riggins